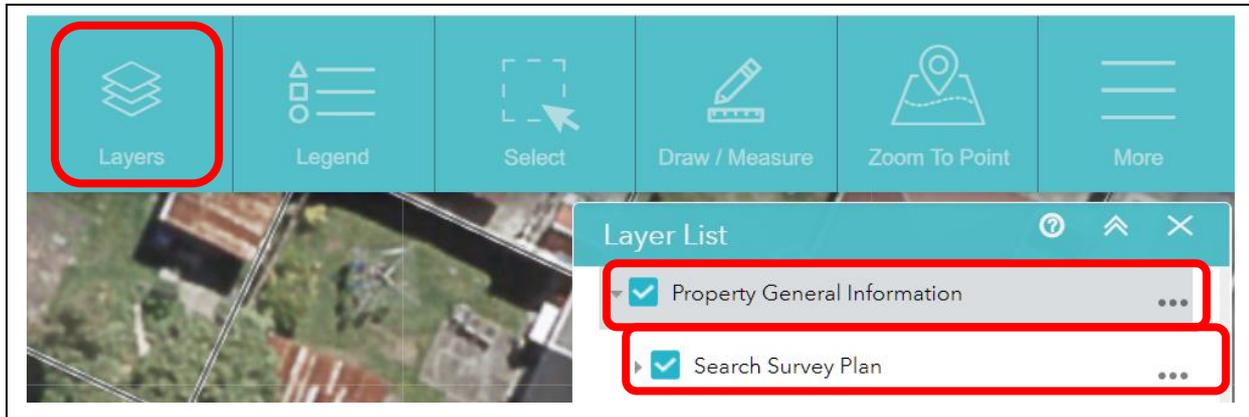


HuttView

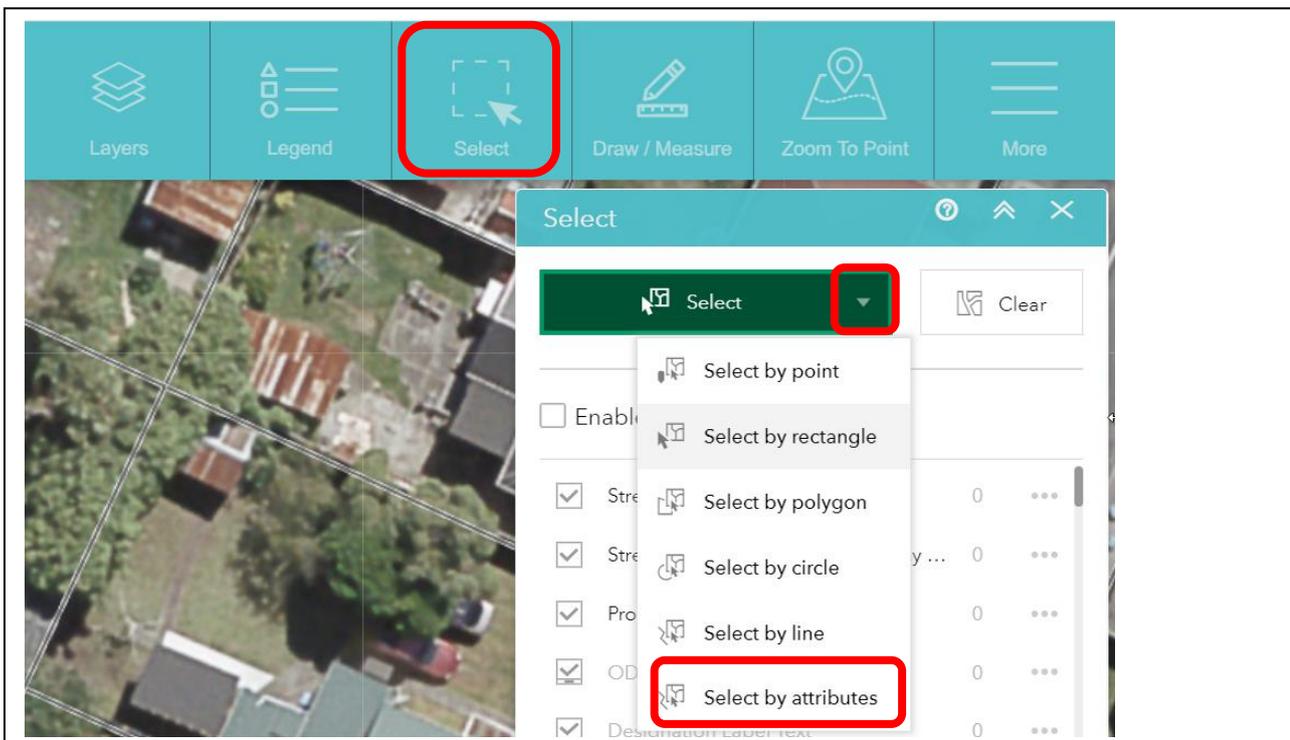


How to do a Legal Survey Plan Search

- Select the **Layers** widget
- Scroll down to the **Property General Information** Group
- Turn on the **Search Survey Plan** layer...



- Click on the **Select** widget
- Click on the drop-down arrow **Select**
- Choose **Select by attributes**



- Use the slider on the right to scroll down to the **Property General Information** Group
- Click on the  next to the **Property General Information**
- Scroll down (on the right hand side) to **Search Survey Plan**
- Click **OK**

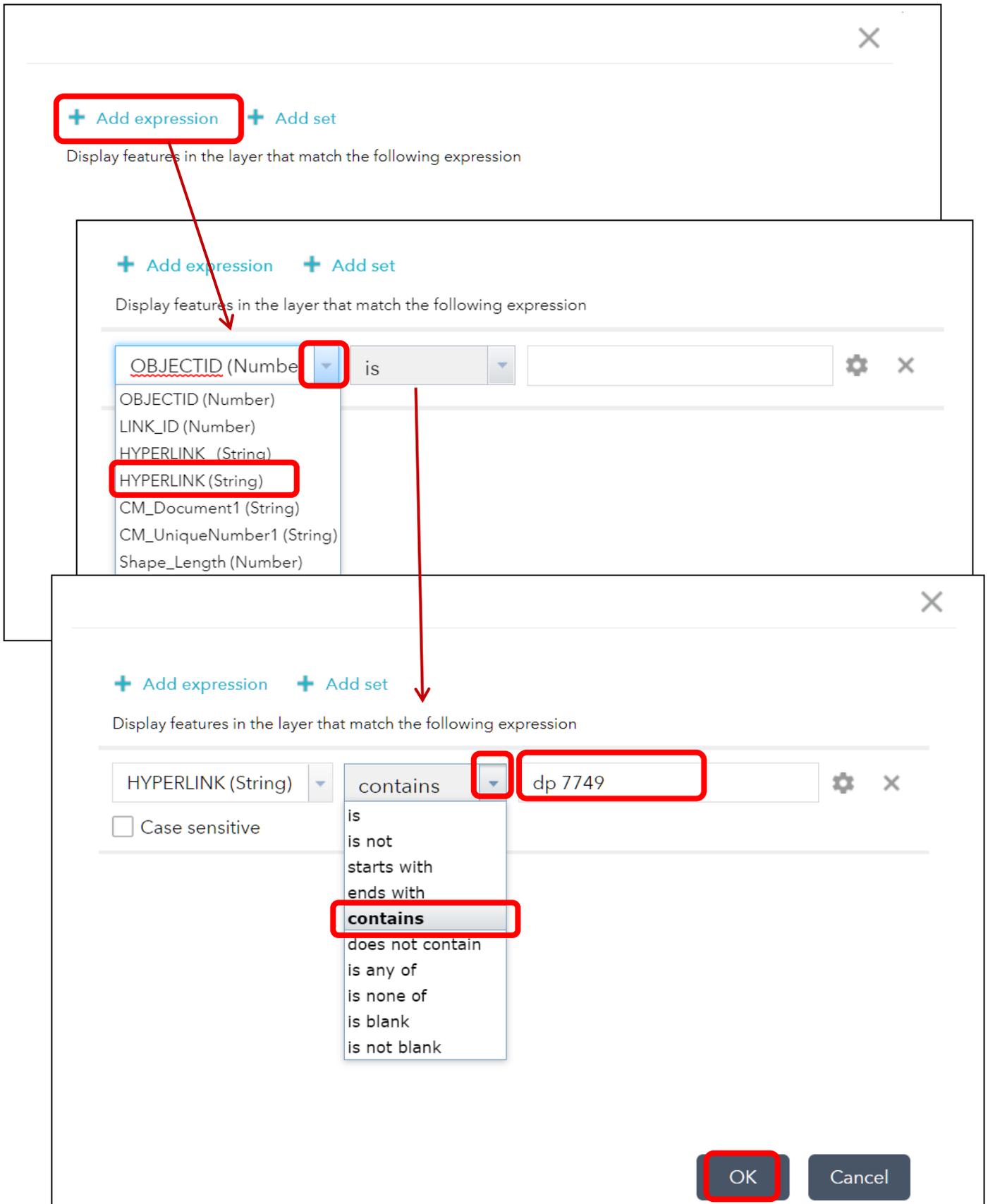


- Click  to set the set the query criteria

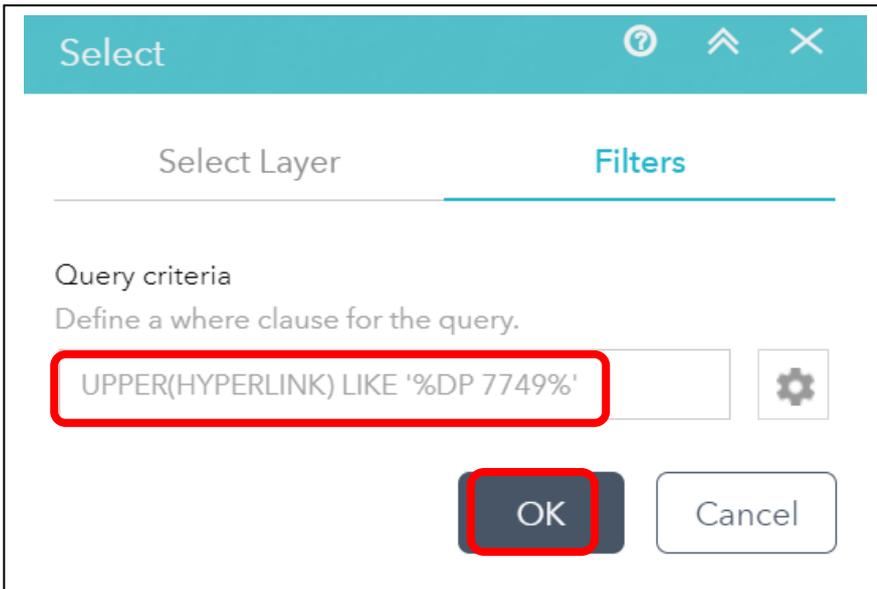
The image consists of three screenshots illustrating a workflow in a software application:

- Top Left Screenshot:** A 'Select' dialog box with a 'Select Layer' tab. A list of layers is shown, including 'District Plan', 'Administration Boundaries', 'Water Network Assets', 'Sewer Network Assets', 'Storm Network Assets', 'Hazards', 'GWRC Hazard Layers Call GW to discuss', 'Property Encumbrances Information', and 'Property General Information'. A red box highlights the plus icon next to 'Property General Information'. A vertical scrollbar on the right is also highlighted with a red box.
- Top Right Screenshot:** The same 'Select' dialog box, but the 'Property General Information' layer is expanded. A red box highlights the 'Search Survey Plan' option within this expanded layer. The 'OK' button is also highlighted with a red box.
- Bottom Screenshot:** The 'Select' dialog box is now in the 'Filters' tab. It shows a 'Query criteria' section with the text 'Define a where clause for the query.' and a text area containing 'No expression defined. All records will be returned.' A red box highlights a gear icon in the bottom right corner, which is used to set query criteria.

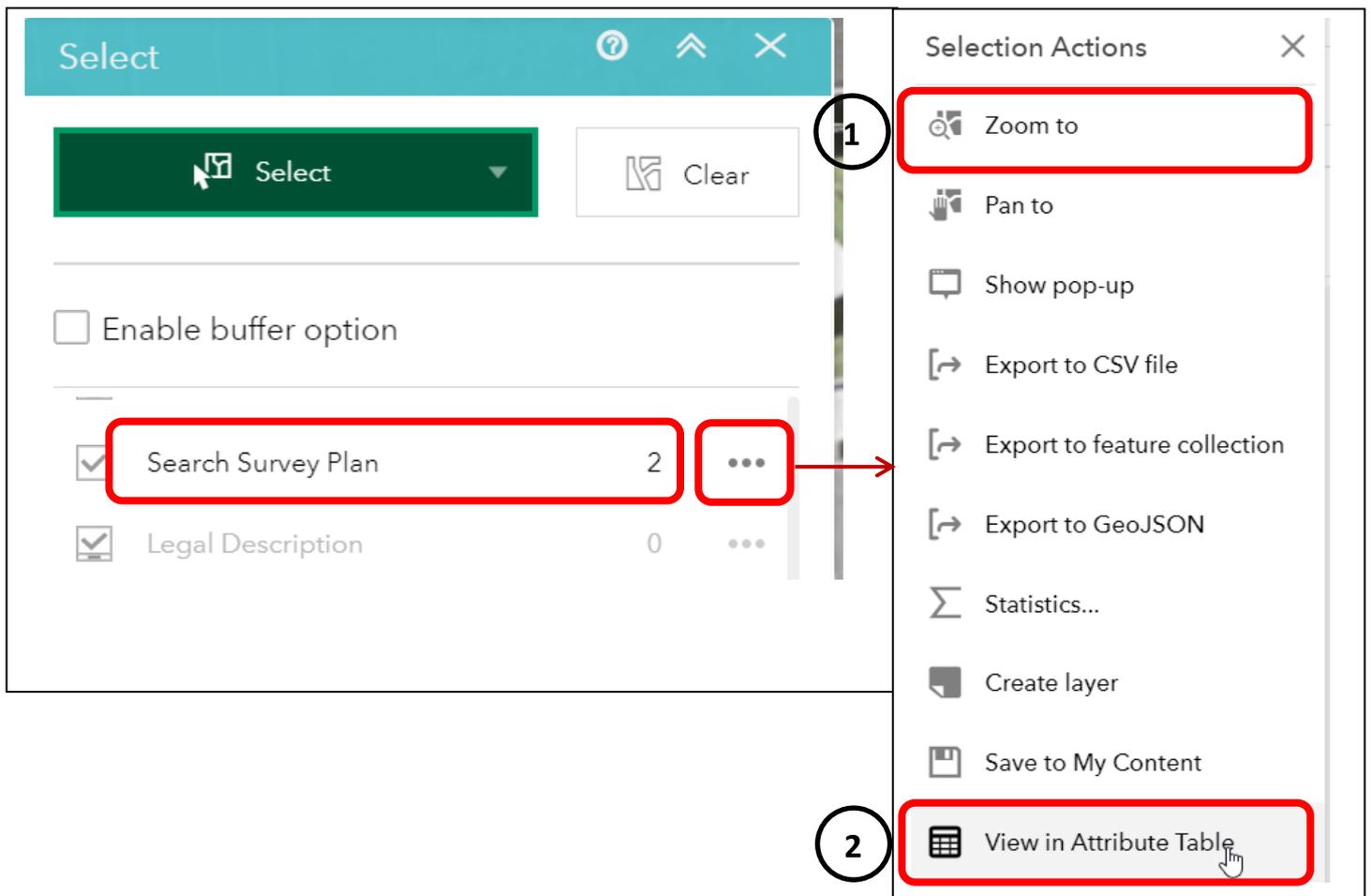
- Click on **Add expression**
- Click the drop-down arrow in the first box and select **HYPERLINK(String)**
- Click the drop-down arrow in the middle box and select **contains**
- Type the Survey Plan Number (e.g. **dp 7749**) in the last box
 - this is not case sensitive – you can use upper or lower case
 - there is usually a character space between the alpha/numeric values.
- Click **OK**



- This will add the query
- Click **OK**



- Scroll down the list until you see the selected **Search Survey Plans**
- Click the ellipses **...**
- select **Zoom to** (so that all the selected properties are visible on the map)
- Select **View in Attribute Table**



- Scroll down until you find the Survey Plan Number you're looking for

OBJECTID	LINK_ID	HYPERLINK_	HYPERLINK	GlobalID	CM_Document1
8144	8431.000000	/DPs/Flats 60,000+/DP 77498.tif	DP 77498	{6E547568-FE0A-48D5-AD73-4DF7BFCAC0A0}	DP 77498
8145	8432.000000	/DPs/Flats 60,000+/DP 77498.tif	DP 77498	{1D04F8B7-FCEF-4141-B6F0-EA2ED6A84009}	DP 77498

- Double click on the line in the Attribute Table and the map will zoom to the correct location.

HYPERLINK_	HYPERLINK	GlobalID	CM_Document1	CM_UniqueNumber1
s/Flats 60,000+/DP 77498.tif	DP 77498	{6E547568-FE0A-48D5-AD73-4DF7BFCAC0A0}	DP 77498	
s/Flats 60,000+/DP 77498.tif	DP 77498	{1D04F8B7-FCEF-4141-B6F0-EA2ED6A84009}	DP 77498	

Details

(1 of 1) [Clear](#)

[Zoom to](#) ...

Survey Plan Search Details:

EngRec R:drive Survey Plan:
CM9 Survey Plan: DP 77498
CM9 Unique Number: